

2005 Governor's

Conference on
Career Education

2005 Governor's Excellence in Practice Awards

September 27, 2004

Dear Colleagues:

With this letter we are announcing a call for nominations for the **2005 Governor's Excellence In Practice Award**. Now in its fifth year, this prestigious award recognizes exemplary practices in preparing Michigan's students for careers. The 2005 awards will be presented during the opening session of the **2005 Governor's Conference on Career Education**, on Monday, February 14, 2005, at the Marriott Detroit Renaissance Center.

The theme of this year's conference, **Michigan's 3Rs: Rigor, Relevance and Reform**, focuses on the rigor and relevance of coursework to authentic work experience, as well as reforming the way in which we prepare students for higher education and careers. The theme underscores the intent of this award: to recognize successful, sustained, Career Preparation and state-approved Career and Technical Education (CTE) and Tech Prep programs that demonstrate outstanding outcomes, produce measurable results for students, and meet the challenge of high academic rigor. Nominees can be secondary programs leading to curriculum alignment and articulation with postsecondary programs and/or postsecondary training programs that demonstrate highly effective, proven teaching and learning strategies incorporating authentic instruction. A Career Preparation nominee should be an exemplary, comprehensive K-12 program of career development activities, with outstanding, demonstrated outcomes.

Eligible nominations should be successful, established programs at the building, local or intermediate school district, regional educational service agency, community college or university level. Practices and programs still in development or not fully implemented will not be considered.

Recognizing the leadership role the Education Advisory Group (EAG) continues to play in career education leading to successful career and workforce preparation, award nominations will require the signature of the EAG chair indicating review and endorsement. The career initiative coordinator from each career initiative region must submit the nominations. Up to three will be accepted from each region. The award application and nomination cover sheet are attached and will also be posted on our Web site, <http://www.michigan.gov/dleg>, and at <http://www.mccte.msu.edu>. All nominations must be postmarked no later than **Friday, November 5, 2004**. Late submissions will not be considered or reviewed.

I encourage you to vigorously seek nominees from your region for this prestigious award. Please call Ms. Donna Beltz at (517) 373-8204 if you have any questions regarding the nomination criteria or need more information. I appreciate your assistance.

Sincerely,

Deb LaPine, Director
Career Education Programs

2005 Governor's

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2005 Excellence in Practice Award Application

Recognizing Exemplary Practices in Preparing
Michigan's Students for Careers

Due Date: November 5, 2004

The Office of Career and Technical Preparation in the Michigan Department of Labor & Economic Growth is seeking nominations for excellent Career Preparation, Tech Prep, and state-approved Career and Technical Education (CTE) programs that meet the following standards:

- Should meet the challenge of high academic rigor;
- Should demonstrate research-based, highly effective and proven teaching and learning strategies that incorporate authentic instruction;
- Should demonstrate outstanding outcomes, producing measurable results for students;
- Are approved secondary CTE programs with curriculum aligned to Michigan Curriculum Frameworks, leading to exemplary postsecondary training and education; or
- Are Tech Prep programs with aligned curriculum and valid, current articulation with postsecondary partners; or
- Are (K-12) comprehensive Career Preparation programs of career awareness, exploration and development activities with outstanding demonstrated outcomes and are sustainable and of significant scope and scale. Full implementation of Career Pathways and Educational Development Plans (EDPs) are essential to an exemplary Career Preparation program.

Directions

Describe your program by addressing the following criteria. Answer each evaluation criterion in the order listed. Please keep each response brief and limited to the specific question. A maximum of seven pages will be accepted, including attachments. The cover page (see attached) is not counted. Use at least a 12-point font; no italics or script font, please, except for appropriate literary acknowledgement. Please do not send bound copies or enclosures such as CDs, videos, brochures or posters. Additional materials will not be considered or returned.

Evaluation Criteria

1. **State why you believe your program is excellent in preparing students for careers. (20 pts.) Describe:**
 - What makes this program exemplary and/or unique, compared to other CTE, Tech Prep or Career Preparation programs.
 - If the program includes high academic standards, aligned curriculum and valid, current articulation with postsecondary partners (Tech Prep).
 - Whether or not the program is aligned with state and/or national career clusters, and/or Michigan's Curriculum Frameworks (CTE).
 - What, how and when student assessments are conducted.
 - How your program provides significant opportunities for career awareness, exploration, development and planning (Career Preparation).

2. **Explain how this program demonstrates research-based, highly effective and proven teaching and learning strategies that incorporate authentic instruction (career contextual learning). (20 pts.) Describe:**
- Evidence that highly effective and proven strategies are being used, based on recognized state and national academic and occupational standards.
 - How and to what extent authentic instruction is incorporated into the curriculum and is evident in classroom instruction.
 - How program design reflects current research and is challenging, yet appropriate, for the intended student population.
3. **What are your program results? (20 pts.) Describe:**
- Results in measurable terms how demonstrated outcomes are truly outstanding; outcomes are based on rigorous standards and demonstrate high skill attainment.
 - How results of career awareness, exploration and development activities are exemplary, as evidenced by student outcomes.
 - Evidence of workplace readiness skills attainment.
 - How this practice meets regional EAG and/or regional Career Initiative priorities.
4. **What is the scope and scale of your program? (15 pts.) Describe:**
- The scope and scale of your program or practice, that is, what percentage of your student population is actively involved, at what grade levels.
 - How this program or practice is part of a comprehensive career education system.
 - Evidence of significant student, teacher, and/or community impact, beyond what would be expected as typical or commonplace in similar programs.
5. **Describe the roles and responsibilities of your partners in this program. Partners may include, but are not limited to: K-12 education, community colleges, 4-year colleges or universities, employers, labor groups, community agencies, advisory groups or parent groups. (15 pts.) Describe:**
- The extent and nature of your collaboration with all stakeholders to strengthen the quality and effectiveness of the program.
6. a) **If yours is a Tech Prep program, describe your secondary-postsecondary collaboration process to create and keep articulation agreements valid and current. (10 pts.)**
- b) **If yours is a CTE program, is it state-approved? (10 pts.)**
- c) **If yours is a Career Preparation practice, are Career Pathways and EDPs in full implementation? (10 pts.)**

(A maximum of 10 points total will be awarded for question 6.)

Nomination cover sheet (required) and application may also be downloaded at
www.michigan.gov/dleg or www.mccte.msu.edu.

Please contact Ms. Donna Beltz, (517) 373-8204,
or e-mail her at beltzd@michigan.gov with application questions.





2005 Excellence in Practice Award Nomination Cover Sheet

Due Date: November 5, 2004 (Please TYPE or PRINT clearly.)**Program/Practice Title:** _____**Program/Practice Address:** _____**Responsible Educational Agency:** _____**Agency Address:** _____**Career Initiative Region Name:** _____**Career Initiative Coordinator Signature:** _____**Printed Name:** _____ **Date Signed:** _____**EAG Chair Signature**, Indicating Review and Endorsement:_____ **Date Signed:** _____**Printed Name:** _____ **EAG Region Name:** _____**Content Contact Person:** _____ **Phone:** _____**Title/Position:** _____ **Fax:** _____**Mailing Address:** _____**E-mail Address:** _____ **Best Time to Reach Contact:** _____

Career Initiative Coordinator must sign this cover sheet and send
ONE ORIGINAL AND FOUR COPIES of each nomination to:

Ms. Donna Beltz
Office of Career and Technical Preparation
Michigan Department of Labor & Economic Growth
P.O. Box 30712
Lansing, Michigan 48909

Street address for express delivery only:
201 N. Washington Square, 2nd Floor, Lansing, MI 48913